



Come be peculiar!



AMAZON OFFICE AT DEJVICKA IS LOOKING FOR CANDIDATES

**HR Consultant**

**and**

**HR Administrator**

**with German / Italian / French / Polish / Czech / Spanish**

**APPLY!**

[prg-hrs-recruiting@amazon.com](mailto:prg-hrs-recruiting@amazon.com)

### **Job Description**

Join our HR team for our regional Shared Services Hub located in **Prague!** We have two position for German Speakers – **HR Consultant (T1)** and **HRS Administrator (T2)**

**What we offer:** - Unlimited contract - 5 weeks of vacation - 2 days per month home office option - Varying local discounts e. g. for gym - An inspiring, energetic international team - In house canteen - Brand new office with chill out areas, relax room and activities like table soccer - Corporate events - Workplace refreshments - Life insurance and pension plan - Employee referral program bonus - Possible internal and/or international growth

**Basic Qualifications:** for **T1 role and T2 role** - Fluent in **English and German**; Bachelor degree and/or equivalent work experience in Human Resources - Computer literacy (Excel, Work, PowerPoint, Outlook) - Ability to work in international and changing environment – Flexibility - International work or study experience; for **T2 role** - knowledge of HR processes and systems - Experience working with KPIs and SLAs

**Sounds interesting?** We look forward to your application and portfolio. Please submit your online application in one document including your CV and covering letter (both written in English, max.

5MB) by sending it to [prg-hrs-recruiting@amazon.com](mailto:prg-hrs-recruiting@amazon.com)

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